

Date: \_\_\_\_\_

**APPLICATION FOR EMPLOYMENT**

Moore Nanotechnology Systems, LLC is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, gender, age, national origin/ancestry, disability, marital or civil union status, sexual orientation or any other legally protected class. **Please complete the entire application. Incomplete information may disqualify you from further consideration.**

**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Are you legally authorized to work in the U.S.?  Yes  No Will you need sponsorship now or in the future?  Yes  No Are you at least 18 years of age?  Yes  No

Have you ever been involuntarily terminated from employment or asked to resign?  Yes  No  
If yes, please provide the name of the company and the details. \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor that has not been officially annulled by a Court?  Yes  No If yes, please give the date, location and nature of the felony or misdemeanor conviction. \_\_\_\_\_

**Note:** A conviction is not an automatic disqualifier for employment. Each situation is considered case-by-case basis. Willful omission or misrepresentation of required information will be a basis for rejection of your application. **If left blank, you are certifying that you have no record of conviction.**

**EMPLOYMENT DESIRED**

Position applied for: \_\_\_\_\_ Date you can start: \_\_\_\_\_

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Seasonal \_\_\_\_\_ Internship \_\_\_\_\_ Salary Expectation: \_\_\_\_\_

Can you work overtime, including weekends?  Yes  No Are you currently employed?  Yes  No

Have you ever worked for this Company before?  Yes  No If yes, please provide the dates employed and positions held \_\_\_\_\_

**EMPLOYMENT HISTORY**

Starting with your most recent employer provide complete employment history for the past seven (7) years of employment, including periods of unemployment and military service. Incomplete information may disqualify you from further consideration. If more space is needed, please attach additional sheets. You are encouraged to submit a resume with your completed application. Resumes will not be accepted in place of a fully completed Application for Employment.

Employer Name: \_\_\_\_\_ Employed From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Employer's Address: \_\_\_\_\_  
Street City State Zip

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_  Hourly  Salary Present/Ending Salary: \_\_\_\_\_  Hourly  Salary

Beginning Title: \_\_\_\_\_ Present Title: \_\_\_\_\_

Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving:  Resigned  Laid Off  Discharged  Still Employed  Other

Explain: \_\_\_\_\_  
  
\_\_\_\_\_

Employer Name: \_\_\_\_\_ Employed From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Employer's Address: \_\_\_\_\_  
Street City State Zip

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_  Hourly  Salary Present/Ending Salary: \_\_\_\_\_  Hourly  Salary

Beginning Title: \_\_\_\_\_ Present Title: \_\_\_\_\_

Duties: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving:  Resigned  Laid Off  Discharged  Still Employed  Other

Explain: \_\_\_\_\_  
  
\_\_\_\_\_



**EMPLOYMENT HISTORY (continued)**

Employer Name: \_\_\_\_\_ Employed From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Employer's Address: \_\_\_\_\_  
Street City State Zip

Supervisor's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Starting Salary: \_\_\_\_\_  Hourly  Salary Present/Ending Salary: \_\_\_\_\_  Hourly  Salary

Beginning Title: \_\_\_\_\_ Present Title: \_\_\_\_\_

Duties: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Reason for Leaving:  Resigned  Laid Off  Discharged  Still Employed  Other

Explain: \_\_\_\_\_

Briefly describe the type of work for which you are best qualified. Note any details about your qualifications, which should be considered. Include special skills such as machines operated, licenses, foreign languages, computer skills, software knowledge, etc. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please explain any gaps in work history: \_\_\_\_\_  
 \_\_\_\_\_

I have attached a copy of my resume.

<b>EDUCATION</b>	<b>Years Completed</b>				<b>School Name and Address</b>	<b>Major</b>	<b>Degree</b>
	9	10	11	12			
High School	9	10	11	12			
College	1	2	3	4			
Graduate Studies	1	2	3	4			
Trade/Business School	1	2	3	4			

Describe major field of study, specialized training, licenses or certifications \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Describe any other skills or experience that is relative to the position to which you have applied that you feel may be helpful when considering your application. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**PROFESSIONAL REFERENCES**

List three professional references that you have reported to; supervisors or managers who are familiar with the quality of your work and performance.

<u>Name of Reference</u>	<u>Title</u>	<u>Company</u>	<u>Telephone Number</u>

**REFERRAL SOURCE**

How did you hear about us?

- Walk-In
- Agency (please specify the name and location of the agency) \_\_\_\_\_
- Advertisement (please specify the name of the newspaper) \_\_\_\_\_
- Online Job Posting (please specify the name of the website) \_\_\_\_\_
- Employee Referral (please specify the name of the employee) \_\_\_\_\_
- Other (please explain) \_\_\_\_\_

**Please read the following carefully before signing:**

The following constitutes the conditions under which you would accept an offer of employment from Moore Nanotechnology Systems, LLC.

**AT-WILL EMPLOYMENT DISCLAIMER AND APPLICANT’S AGREEMENT AND CERTIFICATION**

I hereby certify that the facts and information set forth in the above employment application are true and complete to the best of my knowledge. Falsification, misrepresentations or omission of facts called for in this application may result in denial of employment or immediate dismissal. I understand that the use of this form does not indicate that there are any positions open and does not in any way obligate Moore Nanotechnology Systems, LLC.

I understand that should an offer of employment be extended to me, my employment is for no definite term and that I can be terminated at any time with or without notice and with or without cause. This application nor any other personnel forms constitute an employment contract. I further understand that no verbal promises or guarantees are binding on the Company and that no one, other than the President of Moore Nanotechnology Systems, LLC has authority to enter into an agreement for employment contrary to the above, and that any such agreement must be in writing. If employed, I agree to abide by all of the Company’s policies, procedures, rules and regulations, and any changes thereto.

I understand that a job offer is contingent upon the satisfactory results of a pre-employment screening, including reference checks and a criminal background check. I agree that the background check information may be used by the Company for the evaluation of my potential employment. All related expenses will be paid for by the Company.



I understand that it is of material importance to the Company whether or not I am or may be subject to any employment agreement, confidentiality agreement, trade secret agreement or non-competition agreement with any current or prior employer.

The Company is relying on me to fully disclose any and all such agreements. I agree to promptly and fully disclose the existence and contents of any such agreements. I agree to provide complete copies of any such documents for review by the Company and its legal counsel upon request. I understand that this is ultimately for the protection of the Company, but potentially for me, as well.

I understand that federal law prohibits the employment of unauthorized aliens, all person hired must submit satisfactory proof of employment authorization and identity. Failure to submit such proof will result in the denial of employment.

I attest with my signature below that I have provided true and complete information on this application. No requested information has been withheld or concealed. I voluntarily authorize Moore Nanotechnology Systems, LLC to verify and investigate any and all information concerning my application for employment. I hereby release Moore Nanotechnology Systems, LLC, all persons, companies, or corporations supplying information from any and all liability of whatever kind and nature which, at any time could result from obtaining and having an employment decision based on such information.

I understand that if any of the information I have provided is untrue, false or misleading, or if I have concealed material information, this may constitute denial of employment, withdrawal of a job offer or immediate dismissal whenever the information is discovered. I further understand that acceptance of employment shall depend on satisfactory replies from my references and other background check information. Acceptance of employment may be rescinded if the results of the reference checks and background check information are unacceptable to the Company for any reason.

**By checking this box, you are certifying that you have read and agree to the above statement.**

**Moore Nanotechnology Systems, LLC may contact my current employer for a reference**  **Yes**  **No**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**This Application for Employment will expire in 60 days. Consideration for employment after 60 days will require a new application.**

### Voluntary Equal Opportunity Data Record

**INSTRUCTIONS** - Moore Nanotechnology Systems, LLC is committed to the provision of equal opportunity employment without regard to race, color, religion, age, national origin, sex, veteran status, disability or any other legally protected class. To comply with federal laws, we invite you to voluntarily self-identify your race or ethnicity. Submission of this information is voluntary and refusal to provide will not subject you to any adverse treatment. **THIS INFORMATION WILL NOT BE USED TO MAKE EMPLOYMENT DECISIONS.** However, government regulations require employers to report information listed below about each job applicant. This information is used to allow each application the opportunity to furnish information that is used for recordkeeping purposes only as required by the government. This information will be kept separate from the application and personnel file.

Position Applying For:

Date:

Sex

- Male
- Female

Check Race/Ethnic Group

- American Indian/Alaskan Native
- Asian
- Black/African American
- Hispanic/Latino
- White
- Native Hawaiian/Other Pacific Islander
- Two or More Races
- Decline to Self-identify

